

'Introduction to FACT' module handbook – October 2019

– version 031 updated on

Module Info Pack

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Introduction

Your Intro to FACT module (Introduction to the Faculty of Film, Art and Creative Technologies) will start on Monday 7th October 2019.

This module is a full, mandatory, 5 credit, assessable module (it is a real module in your 1st year (Stage 1) IADT studies.

Over 300 students from 10 Faculty programmes will participate in the module!!!

You will do independent work and work in groups for this module.

The module happens on Monday afternoons, mostly from 14.00 to 17.00, from Monday 14th OCT 2019 until Monday 11th NOV 2019.

The module will end with grades and feedback to you by the week of Monday 9th December 2019.

Any serious difficulties with the module, email David.Quin@iadt.ie or contact your Year Tutor.

The Intro to FACT module Handbook and FAQs are available on Blackboard

The Intro to FACT module aims...

- The FACT project module is designed to introduce you to the various disciplines available across the faculty.
- A series of collaborative activities in small groups populated with students representing different programmes.
- This may be a very different approach to learning compared to challenges you experience on a daily basis in your different programmes.
- Interaction
- Collaboration

Module Learning Outcomes...

On successful completion of the module you will:

- Have a clearer understanding the disciplines in the faculty, and some insight into the potential for collaboration between disciplines.
- Have an increased ability to use the Institute's learning resources.
- Understand the demands of group work, and have more experience in navigating different kinds of working methods.
- Have a more confident approach to decision-making and independent learning.

Taster Experiences

This year, the Intro to FACT module will centre around ‘taster experiences’ across your Faculty. There are 10 participating programmes in the Faculty. Over a 5 week period, each of you will have the opportunity to experience ‘tasters’ of 4 other programmes.

The 10 programmes in FACT Faculty... (counting DSS as one programme):

Code	Programme Title	Lecturer
Department of Design & Visual Arts		
DL826	BA (Hons) in Visual Communication Design	Ron Hamilton
DL827	BA (Hons) in Art	Clodagh Emoe
DL828	BA (Hons) in Three Dimensional Design, Modelmaking & Digital Art	Matt Kennedy
DL829	BA (Hons) in Design for Stage and Screen - Costume Design	Elaine Sisson
DL830	BA (Hons) in Design for Stage and Screen – Character Make up Design	
DL831	BA (Hons) in Design for Stage and Screen - Production Design	
Department of Film & Media		
DL832	BA (Hons) in Animation	Gary Blatchford
DL833	BA (Hons) in Photography	David Farrell
DL834	BA (Hons) in Film and Television Production	Deirdre O’Toole
Department of Technology & Psychology		
DL835	BSc (Hons) in Creative	Timm Jeschawitz

DL836	Media Technologies BSc (Hons) in Creative Computing	Louise Glynn
DL825	BSc (Hons) in Applied Psychology	Irene Connolly

Monday 7th of October 2019 – Day One of the Intro to FACT module

On Day One (afternoon of Monday 7th October 2018), you will each attend a short introductory talk in Room A019. You will then each be given a chance to sign in for FOUR taster experiences, one taster each Monday (14th October, 21st October, 4th November, 11th November 2019)

Each student needs to sign up to FOUR taster experiences, one for each taster week of the module. Sign up is on a strictly first come, first served basis.

You can't sign up for your OWN programme.

You SHOULD sign up for at least ONE programme from each Department (lecturers will help you with this)

You can't sign up for the same programme twice (no matter how much you might like to).

Introduction to FACT module

Sign-In Sessions - Monday 7th October 2019

14:00 to 14:30 – A019 – Introduction to FACT welcome and explainer talk	
Department of Technology and Psychology Programmes	
DL835	BSc (Hons) in Creative Media Technologies
DL836	BSc (Hons) in Creative Computing
DL825	BSc (Hons) in Applied Psychology
14:30 – A117 - Introduction to FACT taster sign in session (each student chooses four weekly tasters)	
Department of Technology and Psychology Programmes	
DL835	BSc (Hons) in Creative Media Technologies
DL836	BSc (Hons) in Creative Computing
DL825	BSc (Hons) in Applied Psychology
14:30 to 15:00 – A019 – Introduction to FACT welcome and explainer talk	
Department of Design and Visual Arts Programmes	
DL826	BSc (Hons) in Visual Communications Design
DL827	BSc (Hons) in Art
DL828	BSc (Hons) in Three Dimensional Design, Modelmaking and Digital Art
DLK829, DL830, DL831	BSc (Hons) in Design for Stage and Screen
15:00 – A117 - Introduction to FACT taster sign in session (each student chooses four weekly tasters)	
Department of Design and Visual Arts Programmes	
DL826	BSc (Hons) in Visual Communications Design
DL827	BSc (Hons) in Art
DL828	BSc (Hons) in Three Dimensional Design, Modelmaking and Digital Art
DLK829, DL830, DL831	BSc (Hons) in Design for Stage and Screen
15:00 to 15:30 – A019 – Introduction to FACT welcome and explainer talk	
Department of Film and Media Programmes	
DL832	BA (Hons) in Animation
DL833	BA (Hons) in Photography
DL834	BA (Hons) in Film and Television Production
15:30 – A117 - Introduction to FACT taster sign in session (each student chooses four weekly tasters)	
Department of Film and Media Programmes	
DL832	BA (Hons) in Animation
DL833	BA (Hons) in Photography
DL834	BA (Hons) in Film and Television Production
16:00 – A019 – Leah de Lacey and Caoimhe O Malley workshop on Learning Styles (all welcome)! (IADT Disability Office and Access Office)	

The Weekly Programme Taster Sessions

Programme tasters will run each Monday afternoon, from 14.00 to 17.00.

The weekly taster sessions/classes will be in these locations...

DL832 BA (Hons) Animation	QE101 Gary Blatchford
DL827 BA (Hons) ART	QW008a First Year studio Clodagh Emoe
DL826 BA (Hons) in Visual Communications Design	QS105 Ron Hamilton
DL828 BA (Hons) in Three Dimensional Design, Modelmaking & Digital Art	QS108 Matt Kennedy
DL829, 830, 831 BA (Hons) Design for Stage and Screen (Costume Design, Character Makeup Design, Production Design)	QE036 Elaine Sisson
DL833 BA (Hons) Photography	C026 David Farrell
DL834 BA (Hons) in Film and Television Production	QS159 Deirdre O Toole
DL835 BSc (Hons) in Creative Media Technologies	A117 Timm Jeschawitz
DL836 BSc (Hons) in Creative Computing	C012 Louise Glynn
DL825 BSc (Hons) in Applied Psychology	A019 Irene Connolly

Each programme taster group will be a maximum of 36 students, from many different programmes.

Tasters should be meaningful & practical sessions where students learn about that programme in a fun and engaging way PLUS they work together and get to know each other.

David Smith – Head of Faculty

You MUST sign-in to each weekly taster, to prove you've attended and participated!

If you do not sign up for four taster weeks, you will be randomly signed up for tasters by Intro to FACT lecturers.

You must complete a MINIMUM of three tasters in order to pass the module.

Journal Posting – week of Monday 28th October 2019 (Bank Holiday week)

On completion of the first TWO taster sessions, you will each be asked to do a short Journal posting through Blackboard.

Do not worry NOW about how you'll create your Journal posting – you'll get guidance on this task as the submission date approaches.

Digital Artefact

On completion of the four tasters, you will each be asked to produce a Digital Artefact. Your Artefact will be submitted to a folder on the Faculty server. Your Digital Artefact will be assessed.

You MUST have attended (and signed into) at least 3 out of 4 taster sessions in order to have your Digital Artefact ASSESSED (and included in your grade)

Digital Artefact will be submitted by Monday 25th November at 10am???. This to be confirmed???. Server submission location also to be confirmed – closer to the submission date.

Do not worry NOW about how you'll create your Digital Artefact – you'll get guidance on this task as the submission date approaches.

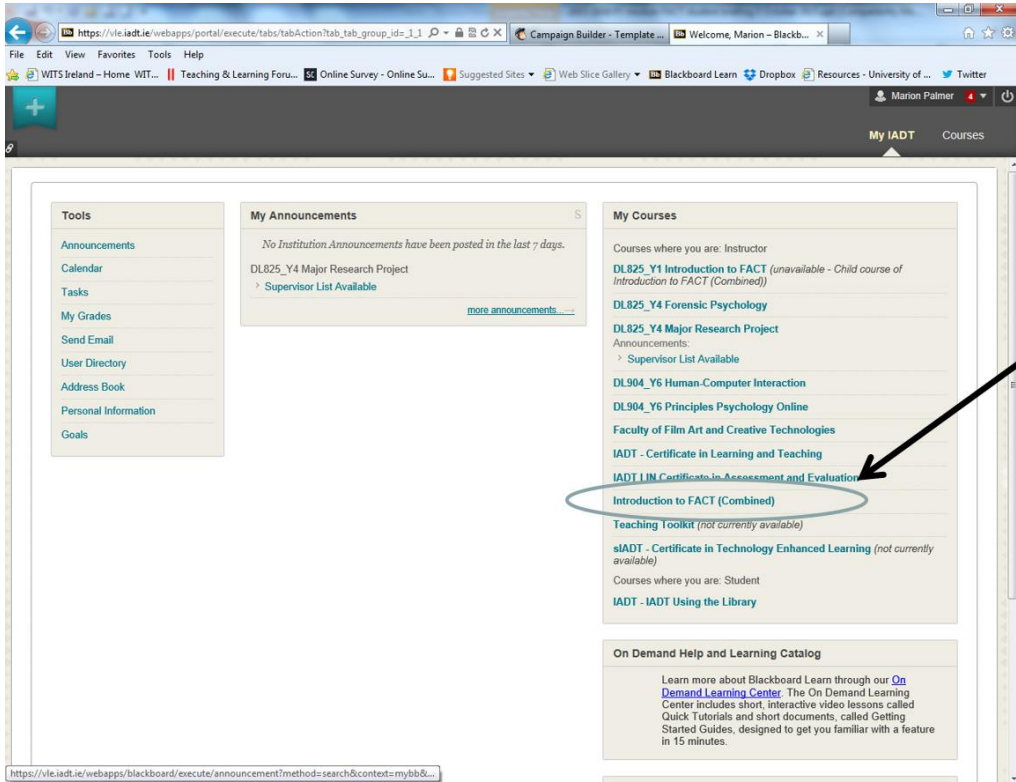
Your overall Intro to FACT module grade will be fed back to you as soon as possible, hopefully by the week of Monday 9th December 2019.

Module Information – on Blackboard

Information about the Intro to FACT module is on Blackboard. This information will be updated (when necessary) each week (so check out Blackboard each week).

- Module student handbook (on Blackboard)
- Module Blackboard course
 - All information there

- Guidance for activities and assessment
- Weekly prompts
- Announcements and Content on Blackboard



This is your module BB course

How To Logon to Blackboard for this module

To logon to Blackboard for this 'Intro to FACT' module, first go to www.iadt.ie

Open the **turquoise/green 'quicklinks' tab** on the left of the frontpage

Click on the 'Blackboard' panel on the quicklinks tab

Type in your student number as your username and your student password to login

Once into Blackboard, find the righthand 'My Courses' panel

Click on the text link for 'Introduction to FACT (Combined)'

Once into the Intro to FACT module area, use the lefthand Tool panel to find 'Content', 'Announcements' and other resources etc.

Intro to FACT Module Summary/Timetable

Date	Focus/Task	Students	Date due
<p>Monday 7th October 2019</p> <p>14:00 to 16:00</p>	<p>Introduction to FACT introductory talks in A019</p> <p>Taster sign-in sessions in Room A1??</p> <p>Students MUST sign up to 4 DIFFERENT taster sessions! Students cannot choose their OWN programme as a taster!</p>	<p>Week 1 - FFACT tour and visit all 11 programmes to see what they have on offer</p> <p>Ask questions – will you need to be able to draw to enjoy the animation taster?</p> <p>If you're from Film, have you already 'done' the photography taster as part of your programme?</p> <p>– important that each programme has a clear and attractive offering.</p>	
<p>Monday 14th October 2019</p> <p>14.00 to 17.00</p>	<p>First Taster Sessions</p>	<p>Each programme must schedule 4 x 3 hours sessions to run on a Monday PM where 4 separate groups of roughly 35/36 students will do the same session. Important that it is a meaningful & practical session where students learn about that programme in a fun and engaging way PLUS they work together and get to know each other.</p>	

<p>Monday 21st October 2019</p> <p>14.00 to 17.00</p>	<p>Second Taster Sessions</p>	<p>Each programme must schedule 4 x 3 hours sessions to run on a Monday PM where 4 separate groups of roughly 35/36 students will do the same session. Important that it is a meaningful & practical session where students learn about that programme in a fun and engaging way PLUS they work together and get to know each other.</p>	
<p>Monday 28th October 2019</p> <p>Bank Holiday Week</p>	<p>Blackboard Journal Reflection on early taster sessions (individual)</p>	<p>Each individual student posts a short Journal posting about their early taster sessions – what have they learned. What was good, maybe what was not so good.</p>	
<p>Monday 4th November 2019</p> <p>14.00 to 17.00</p>	<p>Third Taster Sessions</p>	<p>Each programme must schedule 4 x 3 hours sessions to run on a Monday PM where 4 separate groups of roughly 35/36 students will do the same session. Important that it is a meaningful & practical session where students learn about that programme in a fun and engaging way PLUS they work together and get to know each other.</p>	
<p>Monday 11th November 2019</p> <p>14.00 to 17.00</p>	<p>Fourth and final Taster Sessions</p>	<p>Each programme must schedule 4 x 3 hours sessions to run on a Monday PM where 4 separate groups of roughly 35/36 students will do the same session. Important that it is a meaningful & practical session where students learn about that programme in a fun and engaging way PLUS they</p>	

		work together and get to know each other.	
Monday 25 th November @ 10:00	FACT digital artefact Individual Submit to folder on the sideshowbob server The folder address will be given to you closer to the submission date	Make a digital artefact about your experience with your FACT taster sessions. This is an individual task.	Deadline for submission: Digital Artefact Monday 25 th November 2019 @ 10 am
From Monday 25 th November	Module lecturing team grade artefacts and collate student assessment...		
Monday 9 th December	Feedback of module grades through your individual Programme Teams (Year Tutors)		

Intro to FACT module Oct 2019

Module Assessibles and Deliverables...

You attended first taster session (Monday 14 th October 2019) – you MUST sign in to each taster on the day (or be signed in by the lecturer). You must attend at least three of the four Monday taster sessions)	Y/N
You attended second taster session (Monday 21 st October 2019) - you MUST sign in to each taster on the day (or be signed in by the lecturer). You must attend at least three of the four Monday taster sessions)	Y/N
On Bank Holiday week (from Monday 28 th Oct to Friday 1 st November) you posted a short Individual Journal posting about your two early taster sessions – what did you learn, what was good, what was not so good.	Y/N
You attended your third taster session (Monday 4 th November 2019) - you MUST sign in to each taster on the day (or be signed in by the lecturer). You must attend at least three of the four Monday taster sessions)	Y/N
You attended fourth taster session (Monday 11 th November 2019) - you MUST sign in to each taster on the day (or be signed in by the lecturer). You must attend at least three of the four Monday taster sessions)	Y/N
You submitted your individual Digital Artefact to the folder on the server (by 10:00 on Monday 25 th November) You MUST have attended at least 3 out of 4 taster sessions in order to have your Digital Artefact ASSESSED (and included in your grade)	Graded according to rubric

Rubric for Intro to FACT - Digital Artefact...

Note: Do not worry NOW about how you'll create your Digital Artefact – you'll get guidance on this task as the submission date approaches.

Distinctive and inventive Digital Artefact which includes strong evidence of reflection and learning	A (top grade)
Accomplished or imaginative Digital Artefact which includes evidence of reflection and learning	B
Artefact is sufficient, with adequate evidence of reflection or learning	B-
Submitted artefact is incomplete, unfinished and/or is overly basic, with little evidence of reflection or learning	C (pass grade)
Non-submission	NP

Repeat Mechanism?

What happens if I fail this module?

If you engage with the weekly module activities, you should pass or do very well. If you are unfortunate enough to fail the module, there is a repeat mechanism (an essay of 1,500 words). Engage with the module and you will do well.

The best of luck with this module! We look forward to working with you!

Intro To FACT – FAQs

What day is this module on?

This module will be held on Monday afternoons from 14.00 until 17.00, 7th October 2019 to 11th November 2019. **You MUST SIGN IN to your chosen taster sessions each week!**

I missed the first week of this module? I haven't signed into any taster sessions? What do I do?

Email David.Quin@iadt.ie and you'll be emailed a list of taster sessions for the module. Apologies, but you'll have to make do with remaining taster slots rather than any preferred choices.

How do the taster sessions work?

On Monday 7th October, you're invited to short talks in A019, introducing the Introduction to Fact module to you. After your talk, you'll be invited to sign-in for the following week's taster sessions. Each student should choose 4 taster sessions – 1 per week of the module. You cannot sign in for a taster in your own programme.

Each taster week, you MUST sign in to the taster session you're attending.

[I missed a week of this Intro to FACT module? Can I catch up?](#)

If you've missed any part of this module for some serious legitimate reason (illness, bereavement etc), please contact your programme year tutor or email David.Quin@iadt.ie and the Intro to FACT module programme team will try to make a reasonable accommodation. In rare instances, you may be asked for supporting documentation (doctor's notes, medical letters). Concentrate on engaging with the remaining taster sessions and module activities over the next few weeks.

[I don't like the tasters I've been assigned to? Can I change tasters?](#)

Apologies, no. You must try to work with the tasters you've selected.

[I'd prefer to be in a taster with my friends? Can I change taster sessions?](#)

Apologies, no, there may be strict limits on the size of the taster groups (especially in practical, hands-on subjects). Try to work with the tasters you've selected.

[Some serious issues have emerged in my taster group? What do I do?](#)

This is extremely rare. Any serious issues (bullying, victimisation, racism) should be reported, in first instance to the lecturer in charge of your taster session. Or email David.Quin@iadt.ie and the Intro to FACT module programme team will try to help to resolve this. Be aware that issues of student discipline are covered by IADT's Student Discipline Procedures Policy in the IADT Student Handbook <http://www.iadt.ie/en/CurrentStudents/StudentHandbook/Thefile,2674,en.pdf>

[I can't logon to Blackboard?](#)

Every registered student is provided with a Blackboard account. To access the VLE use the Quick links > eLearning from the IADTs homepage or type vle.iadt.ie into the address bar of your browser. Enter your IADT username and password as you would to access IADTs computer network. (see Handbook page 11 above)

[I've tried to logon to Blackboard, but I still can't?](#)

This happens sometimes. Email support@iadt.ie with your name, student number and the FACT programme you're a member of. Tell them your logon is not working and ask for help. Be polite!

[I've asked ICT support for help and I still can't logon to Blackboard.](#)

This happens very rarely. Email your Programme year tutor or David.Quin@iadt.ie so that they can try to get in touch with ICT on your behalf.

[I have difficulties working in a group and/or in new and unfamiliar settings. This means that engaging with the 'Intro to FACT' module is difficult or impossible for me. What should I do?](#)

Please contact us early about this – we will do what we can to help you! Please don't ignore

this. Email your Programme year tutor or David.Quin@iadt.ie They may discuss this matter with you and will try to advise you on how to proceed. If necessary, an alternative work plan will be devised for you. Should you require disability supports please contact Leah de Lacey, Disability Officer, leah.delacey@iadt.ie

What are the Aims of the Intro To FACT module?

- This module aims to introduce you to the disciplines in the faculty.
- It gives you a sense of their place and importance in the Faculty's work, range of disciplines and ethos of practice and research.
- It supports the transition to third level, as part of the Institute focus on the First Year Experience, by enabling you to develop a sense of belonging and to make friends across the faculty.

What are the Introduction to FACT Learning Outcomes?

On successful completion of the module you will be able to:

- Have a clearer understanding of the disciplines in the faculty, and some insight into the potential for collaboration between disciplines.
- Have an increased ability to use the Institute's learning resources.
- Understand the demands of group work, and have more experience in navigating different kinds of working methods.
- Have a more confident approach to decision-making and independent learning.

What happens if I fail this module?

Once again, if you engage with the weekly module activities, you should pass or do well. If you are unfortunate enough to fail the module, there is a repeat mechanism (an essay of 1,500 words). Try to engage with the module. Do your best to pass!

What happens if these FAQs don't answer my question about the Intro to FACT module?

Either ask the lecturer conducting your module taster session – they'll be able to pass on any questions if they can't answer them. Your programme Year Tutor may also be able to answer some questions about this module. As a last resort, email David.Quin@iadt.ie and the module programme team will do their best to answer your question or to resolve your issue. Thanks.

What happens if there's an error or mistake in these FAQs?

Apologies for any errors here! As a last resort, email David.Quin@iadt.ie Thank you.

end